

Sofia, October 2nd, 2013

Object: Management Committee Meeting Minutes

The Management Committee meeting has been achieved during the morning session as scheduled in the program.

The discussion has been developed starting from the following **deliverables**:

- 1) An interactive website (month 3)
- 2) A database collating all scientific evidence available on the above mentioned topics (month 24)
- 3) The results of questionnaires developed among all the countries involved in the Action (month 36)
- 4) Guidelines for managers and private citizens which will advise on the best tree species and the best practices for the maximization of benefits from GI and UF (month 48)
- 5) A scientific position paper to highlight research priorities and challenges regarding GI and UF (month 48)
- 6) Implementation and diffusion of models for the estimation of the benefits derived from UF (month 48)
- 7) A roadmap for policy makers in order to provide indicators, thresholds and tools to be included in legislation at local, national or European level regarding the governance of GI and UF (month 48)
- 8) A Book, including all the main achievements by the different WGs (month 48)

During the discussion, about point n.1 (website structure) According to many MC members opinion has been proposed to update the web site with a login system. Furthermore the website structure should be modified in order to create several folders, one for each WG and sub-WG.

The website system should advice the relative leader when some member update the folder.

The main points, already occurred and still coming in the future has been discussed and approved.

Milestones

- 1) The kick-off meeting at the beginning of the Action (3 month)
- 2) The annual workshops (month 12, 24, 36, 48)
- 3) The WG meetings, which will occur both in conjunction with the MC meetings and also through audio-conferences, particularly among smaller subgroups to develop specific initiatives (frequent)
- 4) Training Schools; it is anticipated that three Training Schools will be organized within this Action (month 21, 33, 45)
- 5) Final conference, where the results of the Action will be disseminated and new initiatives emerging from this Action will be launched (month 48)
- 6) Handbook of the STSMs, including the reports by the STSMs funded by the Action (month 48)

The ***achievements*** in 2013 so far has been described in the points:

- 1) Logo and web-site established (3 month)
- 2) 34 COST countries involved
- 3) Two main workshops (Milan, Sofia)
- 4) STSM approved: 8 (so far)
- 5) WG activities started
- 6) WG involvement: almost 150 people so far
- 7) Dissemination paper realized
- 8) Dissemination leaflets realized

The main **structure** and **responsible** people of COST Action FP1204 has been reminded to all participants:

- **Chair:** Carlo Calfapietra, IT
(GrantHolder: Lucia Cherubini; Scientific Secretary: Gregorio Sgrigna)
- **Vice-Chair:** Amy Stewart, UK
- **WG1** Environmental services of GI and UF and implications of climate change (Ü Niinemets, EE; R Samson, B)
- **WG2** Social/cultural services of GI and UF (C Konijnendijk, DK; T Terkenli, GR)
- **WG3** Governance of UF in a GI approach (S. Krajter Ostoic, HR)
- **WG4** Task FORCE on Integration and Dissemination (G. Sanesi, IT)
- **STSM Coordinator** : A Busse Nielsen, SE

Advisory board:

- **Clive Davies, UK**
- **Elena Paoletti, IT**
- **Andy Kenney, CA**

Furthermore at the end of the whole meeting the official rapporteurs for each WG have been selected:

- **WG1** Marco Moretti, CH
- **WG2** Simon Bell, EE
- **WG3** Silvija Krajter, HR

The proposal of a new Country, Ukraine (Non-Cost participant) has been discussed and approved, after the reading of the official letter send:

- Non cost participants request: Ukraine – Prof. Raisa Burda

The **Budget** proposal has been lightly modified, then approved.

Specifically points A.(1) and A.(2) have been modified.

Action no. and title: FP1204 Green Infrastructure approach: linking environmental with social aspects in studying and managing urban forests

Grant period: January-December 2014

Allocated budget: 225500

A. SUMMARY BUDGET

(1) MEETINGS € 137000.....

(2) SHORT-TERM SCIENTIFIC MISSIONS € 25000.....

(3) TRAINING SCHOOLS € 27500.....

(4) PUBLICATIONS, DISSEMINATION, OUTREACH € 6000.....

(5) OERSA € 600.....

B. TOTAL SCIENCE EXPENDITURE (sum of (1) to (5)) **€ 196100**

C. Financial & Scientific Administration and Coordination

(max. of 15% of B.) **€ 29400.....**

D. TOTAL EXPENDITURE (B+C) € 225500

Part of the budget for dissemination has been also analyzed:

Publications, Disseminations, Outreach

Website set up: €1500; Dissemination tools: €3000; Publications on journals: €1500

The **timetable** for next meetings during 2014 have been already planned, first in Losanna, then after the proposal by Anders Busse Nielsen, members from Israel David Pearlmitter, Moshe Shaler and Oded Potcher, accepted to host the next COST meeting during October 2014.

MC-WG meeting EFUF/COST Conference

Location: Lausanne (CH) Date 2-3 June

Number of participants to be reimbursed: 60 (Travel costs: €45000)

Organizational support: €7000

MC-SC-WG meeting

Location: Israel (?) Date 27 – 28 Oct (?)

Number of participants to be reimbursed: 60 (Travel costs: €45000)

Organizational support: €7000 (more?)

travel Chair and/or vice-Chair to represent Action in Conferences €3000

smaller WG meetings €15000

Finally the **work plan** for **2014** has been discussed and planned:

Objectives:

- To involve the main stakeholders within the COST Action
- To collect information and data on national or international programmes about the ecosystem services provided by GI and UF.
- To have WGs working on the databases and questionnaires
- To disseminate principles and results of the Action

Activities:

- Main scientific and technical papers related to the different WGs will be identified
- Update of website
- Realization of the databases and questionnaires
- Preparation of Papers
- Realization of Interviews
- Involvement of Stakeholders

Outputs:

- 1 opinion paper on a “science-oriented” journal
- 1-2 scientific papers related to database and/or questionnaire construction
- 2 major workshops organized
- 1 summer school organized
- STSM (at least 16 STSMs funded)
- Database related to the different tasks of WG1 and WG3 realized
- Questionnaire/s realized for WG2
- Database regarding stakeholders and their possible degree of involvement/collaboration with the Action