

Rome, November 18th, 2014

Object: Management Committee Meeting Minutes

The Management Committee meeting took place in Rome at CNR headquarters from 9-11 am on 18th November 2014 as scheduled in the agenda.

Participants from 28 countries joined the meeting.

The Chair reminded to all participants the main *deliverables* and *milestones* of COSTFP1204. Then the achievements reached during 2014 were highlighted.

The *achievements* in 2014 so far has been described in the points:

- 1) 35 COST countries involved + 4 Near Neighbour countries
- 2) Two main workshops (Lausanne, Rome)
- 3) 1 training school: 13 attendees (Alnarp)
- 4) STSM approved: 12 (so far)
- 5) WG activities in progress also through small WG meetings
- 6) WG involvement: almost 200 people so far
- 7) Dissemination paper realized
- 8) Dissemination leaflets realized

The actual status of website with relative visitors was showed: while there is an increase from EU countries it was pointed out a decrease of US visitors.

The dimension of the action was evidenced: 35 COST countries, 4 neighborhoods, 2 non – COST Countries and FAO participation, the largest ongoing COST Action at the moment.

The main *structure* and *responsible* people of COST Action FP1204 has been reminded to all participants. It was also proposed, discussed and approved the change of WG1 leader. U. Niinemets who was replaced by R. Samson, now leader of WG1. E. Paoletti will act as vice leader of WG1.

- **Chair:** Carlo Calfapietra, IT
(GrantHolder: Lucia Cherubini; Scientific Secretary: Gregorio Sgrigna)

- **Vice-Chair:** David Pearlmutter, IL
- **WG1** Environmental services of GI and UF and implications of climate change (R. Samson, B; E. Paoletti, I)
- **WG2** Social/cultural services of GI and UF (L. O'Brien, UK; T. Terkenli, GR)
- **WG3** Governance of UF in a GI approach (S. Krajter Ostoic, HR)
- **WG4** Task FORCE on Integration and Dissemination (G. Sanesi, IT)
- **STSM Coordinator** : R. Alonso Del Amo, ES

Advisory board:

- *Clive Davies, UK*
- *Elena Paoletti, IT*
- *Andy Kenney, CA*

The ***budget*** for 2015 was showed, discussed and approved

Publications, Disseminations, Outreach

Grant period: 1 December 2014 – 31 December 2015

The budget allocated is €170000

A. Summary Budget:

1) Meetings	€ 100000
2) Short-Term Scientific Missions	€ 25000
3) Training Schools	€ 19000
4) Publications, Dissemination, Outreach	€ 3800
5) Oersa	€ 0
B. <u>Total Science Expenditure</u> (sum of 1) to 5))	€ 147800
C. <u>Financial & Scientific Administration and Coordination</u>	
(max. of 15% of Budget)	€ 22170
D. <u>Total Expenditure</u> (B+C)	€ 169970

The *timetable* for next *meetings* during 2015 have been already planned, first in Barcelona (March), for a workshop during the *Mediterranean Forest Week*, then in Nice (June) for a meeting in conjunction with *IUFRO 7.01.00 Conference*.

Meetings 2015 in detail and relative budget allocated:

- Workshop at the *Mediterranean Forest Week*

Location: **Barcelona** (E); date **17-18 March**

Number of participants to be reimbursed: 40 (Travel costs: €24000)

Organizational support: €5000

- MC-WG meeting in conjunction with IUFRO 7.01.00 Conference

Location: **Nice** (F); date **1-2 June**

Number of participants to be reimbursed: 60 (Travel costs: €42000)

Organizational support: €7000

- smaller WG meetings (4 x 5500) € 22000

The *training school* proposed and approved for 2015 will be in Pieve Tesino, Padua (Italy) in the period between 29 June – 3 July 2015. The audience will be students and Post-Doc.

Training School in detail and relative budget allocated:

- Location: Pieve Tesino - Padova (I); Date 29 June- 3 July 2015

Number of Trainees to be reimbursed: 25

Trainees Grants: 500

Travel costs for trainees: 12500

Number of Trainers to be reimbursed: 5

Travel costs: 3500

Organizational support: €3000

The important tool of STSM has also been discussed. The number of participants should be increased, since this can be a very important way to bring on research actions in the COST, in the meanwhile it is a fundamental step to enhance the active collaboration among the involved countries.

For Short Term Scientific Missions it was estimated the participation of 15 students, so assessing a medium expense for each Mission of around € 1700, the amount of € 25000 was allocated for STSM

For publications, disseminations and outreach the budget was distributed in the following way:

Website maintenance:	€1500
Dissemination tools:	€1300
Publication on scientific journal:	€1000

The work plan for 2015 is based on the following *objectives*:

- To involve the main stakeholders within the COST Action
- To collect information and data on national or international programs about the ecosystem services provided by GI and UF.
- To have WGs working on the databases and questionnaires
- To disseminate principles and results of the Action
- To define the chapters and their outline of the final book

During the next year the following *activities* are planned:

- Main scientific and technical papers related to the different WGs will be identified
- Update of website
- Realization of the databases and questionnaires
- Organization of the Book
- Preparation of Papers
- Realization of Interviews
- Involvement of Stakeholders

Planned actions that should easily bring to the following *outputs*:

- 2 opinion/review papers on a “science-oriented” journal
- 2 scientific papers related to database and/or questionnaire construction
- 2 major workshops organized
- 1 summer school organized
- STSMs (at least 15 STSMs funded)

- Database related to the different tasks of WG1 and WG3 realized
- Questionnaire/s realized for WG2
- Database regarding stakeholders and their possible degree of involvement/collaboration with the Action

A fruitful discussion was carried out in order to define strategies regarding the Final Book of the Action. In particular Simon Bell suggested different action points in order to proceed fast enough with the different steps. In particular it has been agreed to:

- Identify a responsible person with the responsibility of contacting different publishers and coordinate the activities among the different chapters during the writing phase
- SC members to be Editors of the book together with the person above (if not SC member)
- Define by Nice meeting (1-2 June 2015) all the chapters and leading authors
- Complete writing by summer-fall 2016 in order to have the book published before the Final Conference (winter-spring 2017).